

Minutes of the Meeting of Little Horwood Parish Council held in the Memorial Hall at 7.30pm on Monday 10th November 2025

Present: Chairman David Foster (DF), Cllrs. John Davis (JD), Chris Hooper (CH), Amanda Digne-Malcolm (ADM), Clerk Mrs H Kane (HK). Dist Cllr John Chilver and 1 member of the public was present.

25/115	Apologies for absence Cllrs RM & AK sent their apologies. It was resolved to accept their reasons for absence. Cllr KJ not present.	
25/116	To receive declarations of personal or prejudicial Interest and consideration of requests for dispensations None received.	
25/117	Minutes of the Parish Council meeting held on 15th September 2025 to be approved and signed These were approved & signed without amendment.	
	Public participation. Nothing was raised by the public.	
25/118	Buckinghamshire Council News Cllr John Chilver drew attention to the planned closure of the Buckingham waste recycling centre from 1 st December for 14 weeks. He also highlighted the road closures expected in the Little Horwood area in the next few weeks.	
25/119	Items deferred from previous meeting (Not covered elsewhere on the agenda). None	
25/120	Clerk's Report A formal notification of acceptance of a Development Consent Order application has been received for Rosefield Solar Farm. The Clerk will register as an interested party. At the recent Clerk's Forum there was some useful information about use of Speed Indicator Devices and notification that the Precept calculator was expected to be sent out on 5 th December. A presentation was made by Bucks Data exchange, which has an interactive map enabling demographic-based data to be researched and reported on.	HK
25/121	To consider the Planning and Development Report Feedback from Councillors needed in respect to the Application by Brook Farmhouse.	
25/122	Planning and Development matters arising if any Outcome of Planning Committee hearing for 25/0199/APP (Abbey Mills). As summarised in the report by DF, the PC spoke against this application. However it was approved subject to departure from the Local Plan. Concerns over the capacity of the electricity substation were not raised. Local Plan consultation update. See report made by RM.	
25/123	To receive a report on meetings attended a) Parish Liaison meeting – ADM Reminder to register on new planning portal with Council email address. Volunteers sought for a consultation on Fix my Street.	
25/124	20 mph campaign a) ADM & CH visited a recently installed device in Fringford. The device did not collect data but the opinion given was that speeding had reduced since installation. b) Decision on reinstatement of MVAS. A check is still needed on how easy it is to retrieve data from existing device, but a new solar powered device with Bluetooth for data retrieval is favoured. Anticipated cost of £3-5k.	
25/125	Parish Maintenance a) Green spaces. Update on Green Spaces Project : The tree work to cut back diseased overhanging branches is to be carried out 17 th -21 st November. The design for the interpretation boards is nearly complete, with associated research on the history of the area (undertaken by a member of the public) to go on the PC website. The grant from the Community Board has been received in full.	DF/HK

	<div><div><div>b) Land registry update – village green & permissive path : Clerk to use Parish Online mapping information to gain better information on boundaries & current ownership listings & to go through old documents with ADM.</div><div>c) update on Winslow Road bank repairs : investigative groundworks scheduled for 13th – 19th November.</div><div>d) Litter pick report : Fewer volunteers than usual, but a lot of rubbish & flytipped material was collected. It was noted A lot of the rubbish was fast food packaging.</div><div>e) The tree works on the Peace Garden were retrospectively approved and the Village Trust thanked for the grant towards the cost.</div><div>f) Streetlights work update : There is one light still waiting to be fitted with an LED bulb, in the churchyard. The repair to the junction box by the bus shelter is also on order. The PC successfully made an insurance claim towards this.</div></div></div>	HK/ADM																																																								
25/126	<div><div>City Fibre and Registration of Village Green ownership</div><div>Update on discussion with City Fibre : The Clerk received an offer of a one-off payment of approx. £1.5k. It's felt that an annual payment would be more appropriate, so the Clerk has requested that an assessment is made by a surveyor, with fees paid by CityFibre.</div></div>																																																									
25/127	<div><div>Policies for Review and Adoption</div><div><div>a) The updated Standing Orders were approved.</div><div>b) The GDPR policy was approved</div><div>c) The updated allotment agreement is to be amended to state that people and groups from outside the village may hold an allotment at the discretion of the PC.</div></div></div>	HK																																																								
25/128	<div><div>Defibrillator</div><div>The current device is now 10 years old & out of warranty, but is still passing its monthly checks. It was decided not to buy a new one straight away. The current device was provided by the Freemasons, so it was agreed that the PC should reach out to them to ask if they would be able to assist with purchasing a new one.</div></div>	HK																																																								
25/129	<div><div>Shenley Park Development</div><div>Following discussion it was decided not to take part in joint representation with neighbouring councils for proposed Shenley Park development.</div></div>																																																									
25/130	<div><div>Administration</div><div><div>a) to report on progress with website : this is being worked on as time allows. The clerk encouraged cllrs to provide photographs of village landmarks.</div><div>b) purchase of new edition (14th) of Local Council Administration was approved (we currently have 7th Edition).</div></div></div>																																																									
25/131	<div><div>Finance</div><div><div>a) Bank reconciliation, receipts and payments were reviewed and authorised.</div><div><div>Payments:</div><table><tr><th>Voucher</th><th>Date</th><th>Supplier</th><th>Total</th></tr><tr><td>52</td><td>09/09/2025</td><td>BMKALC</td><td>£50.00</td></tr><tr><td>53</td><td>09/09/2025</td><td>LH Memorial Hall</td><td>£20.00</td></tr><tr><td>54</td><td>09/09/2025</td><td>nPower</td><td>£512.52</td></tr><tr><td>55</td><td>10/09/2025</td><td>Amazon</td><td>£31.16</td></tr><tr><td>57</td><td>19/09/2025</td><td>Walker Grounds Care</td><td>£777.00</td></tr><tr><td>58</td><td>25/09/2025</td><td>HMRC</td><td>£48.40</td></tr><tr><td>62</td><td>25/09/2025</td><td>Clerk & RFO</td><td>£40.93</td></tr><tr><td>59</td><td>25/09/2025</td><td>nPower</td><td>£71.83</td></tr><tr><td>60</td><td>25/09/2025</td><td>Country House Window Cleaning</td><td>£15.00</td></tr><tr><td>61</td><td>25/09/2025</td><td>Black Dog Design</td><td>£120.00</td></tr><tr><td>63</td><td>29/09/2025</td><td>Clerk & RFO</td><td>£690.53</td></tr><tr><td>64</td><td>29/09/2025</td><td>Clerk & RFO</td><td>£8.19</td></tr><tr><td>56</td><td>29/09/2025</td><td>Anglian Water</td><td>£43.71</td></tr></table></div></div></div>	Voucher	Date	Supplier	Total	52	09/09/2025	BMKALC	£50.00	53	09/09/2025	LH Memorial Hall	£20.00	54	09/09/2025	nPower	£512.52	55	10/09/2025	Amazon	£31.16	57	19/09/2025	Walker Grounds Care	£777.00	58	25/09/2025	HMRC	£48.40	62	25/09/2025	Clerk & RFO	£40.93	59	25/09/2025	nPower	£71.83	60	25/09/2025	Country House Window Cleaning	£15.00	61	25/09/2025	Black Dog Design	£120.00	63	29/09/2025	Clerk & RFO	£690.53	64	29/09/2025	Clerk & RFO	£8.19	56	29/09/2025	Anglian Water	£43.71	
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	65	30/09/2025	Unity Trust Bank	£6.00	
	66	01/10/2025	Scribe	£27.60	
	72	10/10/2025	Little Horwood Rec Ground Trust	£1,052.50	
	68	10/10/2025	Men in Sheds	£100.00	
	69	10/10/2025	Winslow & District Community Bus	£100.00	
	70	10/10/2025	Royal British Legion	£50.00	
	71	10/10/2025	CAB	£20.00	
	73	10/10/2025	nPower	£82.74	
	74	10/10/2025	NBPPC	£30.00	
	75	22/10/2025	Green Trees (Bucks) Ltd	£480.00	
	77	29/10/2025	Clerk & RFO	£698.72	
	76	29/10/2025	SLCC	£150.00	
	67	29/10/2025	Walker Grounds Care	£777.00	
	78	30/10/2025	HMRC	£42.26	
	79	31/10/2025	Unity Trust Bank	£6.00	
	80	01/11/2025	Scribe	£27.60	
	81	03/11/2025	Allotment Landlord 1	£20.00	
	82	03/11/2025	Allotment Landlord 2	£20.00	
	83	03/11/2025	Allotment Landlord 3	£20.00	
	84	03/11/2025	Allotment Landlord 4	£20.00	
	85	03/11/2025	Allotment Landlord 5	£20.00	
	86	03/11/2025	Allotment Landlord 6	£20.00	
	Total			£6,199.69	
	Receipts:				
	Voucher	Date	Description	Total	
	13	10/09/2025	BIA Interest	£8.31	
	14	18/09/2025	Precept	£10,500.00	
	15	25/09/2025	Insurance claim	£860.93	
	16	30/09/2025	Bank Interest	£37.00	
	18	09/10/2025	VAT refund	£587.33	
	26	10/10/2025	BIA Interest	£0.79	
	17	14/10/2025	Green Spaces Grant	£10,000.00	
	19	27/10/2025	Village Trust grant	£480.00	
	21	29/10/2025	Allotment rent	£50.00	
	20	30/10/2025	Allotment rent	£10.00	
	22	30/10/2025	Allotment rent	£10.00	
	23	30/10/2025	Allotment rent	£10.00	
	25	30/10/2025	Allotment rent	£20.00	
	27	31/10/2025	Allotment rent	£0.00	
	29	31/10/2025	Allotment rent	£20.00	
	30	31/10/2025	Allotment rent	£0.00	
	24	31/10/2025	Allotment rent	£20.00	
	31	01/11/2025	Allotment rent	£10.00	
	32	01/11/2025	Allotment rent	£10.00	
	28	11/11/2025	Allotment rent	£20.00	
	Total			£22654.36	
	b) The draft budget was considered c) Greenspaces project spending update : see report sent by HK d) It was resolved to close the green spaces project EMR once final bills paid e) There has been little progress on post office rental arrangements with Mem Hall committee. It was resolved to make them an offer, after which the matter would be considered closed with no plans for future rental payments since the weekly post office is a community asset.				
25/132	Confirmation of Dates & times of Ordinary Meetings for the year. 12/01/26, 09/03/26, 11/05/26, 13/07/26, 14/09/26. 7.30 pm				
25/133	Items for the next meeting Trees management policy/Risk Assessment Green Spaces Working Party terms of reference/Risk Assessment				

25/134	Date of the next meeting – 12/01/2026 at 7.30 pm in the Memorial Hall	
	Website: https://littlehorwoodparishcouncil.gov.uk/	

Planning and Development Report - for meeting on 10th November 2025

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
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Determined

01/07/2025	25/02049/PIP 25/07/2025	Land Adjacent To Warren House Warren Road Little Horwood Buckinghamshire	Permission in Principle for a minimum of one and maximum of one dwelling	No Objection	Refused
26/03/2025	25/00933/CPE 05/05/2025	13 Church Street Little Horwood Buckinghamshire MK17 0PF	Certificate of Lawfulness for existing use of an outbuilding ancillary to a private dwelling and built in accordance with the requirements of Class E Permitted Development	No comment	Certificate Issued
12/03/2025	25/00719/APP 21/04/2025	Lower Grove Farm Mursley Road Little Horwood Buckinghamshire	Conversion of barn to 1no. dwelling to include the existing southeast lean-to section	No comment	Approved
27/05/2025	25/01624/VRC 26/06/2025	Land East Of Mursley Road Little Horwood Buckinghamshire	Variation of condition 2, 7, 14 and 15 (temporary period date) relating to application 19/04485/APP (allowed on appeal 22/00080/REF) (Ground mounted solar farm, ancillary infrastructure and associated works including the diversion of public rights of way and landscape planting). (Increase from 30 yrs to 40)	No objection	Approved
09/06/2025	25/01741/APP 17/07/2025	Home Farm Mursley Road Little Horwood Buckinghamshire MK17 0PG	Installation of access gates and part resurfacing of the existing farm access track	No comment	Approved
23/01/2025	25/00199/APP 03/03/2025 04/06/2025 Amended 03/10/2025 Amended	Land North Of Mursley Road Little Horwood Bucks MK17 0PA	Erection of nine detached and semi detach 2 storey dwellings with new access off Mursley Road, footpaths, carports, parking, landscaping and all enabling works	Objection with request to call in	Approved subject to departure from Local Plan

Pending

15/01/2021	21/00146/COUAR 11/02/2021	Clare Farm Winslow Road Little Horwood Buckinghamshire MK18 3JW	Determination to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).	No objection	Awaiting decision
16/09/2025	PL/25/3772/PNC 07/10/2025	Home Farm Mursley Road Little Horwood Buckinghamshire MK17 0PG	Prior notification under Class R of Part 3, Schedule 2 of the Town and Country Planning (General Permitted Development)(England) Order 2015 - Change of use from agricultural barn to Use Class B8 (storage or distribution)	No objection	Awaiting decision
09/10/2025	PL/25/4489/SA n/a	Hemmingford House Wood End Little Horwood Buckinghamshire MK17 0PE	Certificate of lawfulness for proposed replacement fenestration for outbuilding	n/a	Awaiting decision
08/09/2025	PL/25/3527/FA	Brook Farmhouse 9 Winslow Road Little Horwood Buckinghamshire MK17 0PD	Proposed single storey rear extension and repositioning of garden wall between house and garage		Awaiting decision